

Wyvern Foundation
Registered Charity 1124103
Privacy Statement



What is a Privacy Statement

A Privacy Statement explains what personal information we hold, why we hold it, how we protect it and how you can have your information removed. This Privacy Statement has been produced to comply with the General Data Protection Regulation (GDPR)

What Information do we hold about you and why?

We hold information that you have provided us with when you complete an application form for a grant or bursary. We only use the information to keep you informed about your application.

Who do we share your personal information with?

Wyvern Foundation does not share your information with any other organisation.

How long do we keep your information?

Wyvern Foundation will hold your information for a maximum of 2 years year from the receipt of your application, after which it will be securely destroyed.

What are our responsibilities and your rights?

Wyvern Foundation ensures that it complies with the legislation and all the information you provide will be securely stored electronically and paper copies will be kept under lock and key. You have the right to ask us what information we hold on you and the right to ask us to remove this information from our files. You can do either of these things by writing to:

The Wyvern Foundation
c/o the Box Office
Wyvern Theatre
Theatre Square
Swindon
SN1 1QN